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Governor

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State of South Carolina
Department of Motor Vehicles
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TO: Property and Casualty Insurers Writing Automobile Insurance

FROM: Marcia Adams, Executive Director   *Marcia A. Adams*

SUBJECT: Changes to South Carolina Automobile Liability Insurance Reporting System (SC ALIR)

Effective September 30, 2006, all insurers and their representatives must begin submitting FR4a and FR31 (new DMV suspension) compliance transactions **electronically**, either directly through the insurance company's ALIR system, or by agents using the SC ALIR website.

Details regarding this requirement are posted on the SC ALIR website. Go to www.sc-alir.com and click on the HELP link. There you will find the documents fully describing the requirements for electronic compliance reporting. Download both the Implementation Guide, version 1.7, dated April 13, 2006 and the Supplemental Information Guide for Insurers, version 1.5, dated April 12, 2006.

After September 30, 2006, the South Carolina Department of Motor Vehicles (SCDMV) will no longer accept paper FR4a forms from insurers registered with the SC ALIR system.

Later this month, SCDMV will begin verifying insurance information provided by customers at the time of registration against VIN files that are voluntarily being submitted by insurers through the Monthly VIN process. When SCDMV cannot verify the insurance information, the customer will be sent an FR31 – Failure to Verify Insurance at Time of Registration letter. Insurance compliance for this letter can be submitted through the SC ALIR system in the same manner that FR4a compliance transactions are submitted. See the above referenced Guides for details.

SCDMV has also added an enhancement to the SC ALIR website that will allow insurers or their agents to submit insurance information pursuant to an FR5 Accident Suspension letter. Again, please reference the above Guides for details.

Should you have any additional questions, please contact the SC ALIR help desk at sc-alir-help@scdmv.net

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